

JOB PROFILE

UR21-3276

Job title:	Building Surveyor / Access Consultant	Date posted:	26.03.2021
Department/Group:	Access Consultancy / Building Surveying	Job reference:	UR21-3276
Location:	Barnet	Travel required:	Full Driving Licence
Level/Salary range:	£25,000 - £35,000 (DOE)	Position type:	Full-time

ROLE AND RESPONSIBILITIES

The Building Surveyor / Access consultant will be responsible for carrying out Access Consultancy and Building Surveying instructions with direct support from the director.

1. Undertake Accessibility Audits and other Access work in accordance with NRAC standards.
2. Undertake Schedules of Condition, Snagging List Surveys, Defect Analysis Surveys, Planned Preventative Maintenance Surveys and Statutory applications in accordance with RICS standards.
3. Respond to enquiries promptly and provide service quotations in line with internal procedures.
4. Identify new business opportunities and maintain good client relationships.
5. Carry out the role of a Party Wall Surveyor in preparing party wall notices and agreements.
6. Carry out duties appropriate to the grade and nature of the role.
7. Travel to sites located throughout the UK to carry out property inspections.
8. Demonstrate personal commitment to the development of the business by advising of potential income streams, as well as attending company events, training and CPD.
9. Contribute to the company marketing plan and social media campaigns.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Bachelor's Degree in building surveying or a related discipline – Essential
- Membership with the National Register of Access Consultants (NRAC) – Desirable
- Chartered Membership with The Royal Institution of Chartered Surveyors (MRICS) or the Chartered Institute of Building (MCIQB) - Desirable

GENERAL REQUIREMENTS

Job profiles are subject to regular review due to changes in work priorities. It is the individuals responsibility to take reasonable care for Health, Safety and Welfare of themselves and others, as well as complying with relevant data protection regulation and company policies/procedures.

To apply for the above role, please forward your CV and Covering Letter to contact@unek.co.uk. Please note that we are an armed forces friendly company so we may prioritise applications from ex-service personnel or their spouses. We are committed to being disability confident employer.

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